



Project Engineer Job Description

ACE is adding capable, resourceful and hardworking Project Engineers. You'll join a rapidly growing environmental construction firm that self-performs projects in the Mid-Atlantic region. You'll be placed at a project site and work alongside other engineers and under a project manager. This position requires great initiative, team working, superb communication skills and problem solving. This is an ideal position for someone who is passionate about construction and looking to take their career to the next level. You will look to master your core responsibilities and assist other internal departments, producing great results that will move your career and ACE forward!

On any given day, you'll be performing engineering and construction management activities associated with your assigned project. You'll be doing one or all of these things on a day to day basis:

- Review of technical submittals & shop drawings
- Develop 3 week look ahead schedule with the project team
- Ensure the workforce has proper materials/tools/equipment
- Review and understand contract plans & specifications
- Communicate with Superintendent to identify potential problems and solutions
- Draft RFI's for managers review
- Ensure Subcontractors perform work safely & correctly
- Understand the project budget, cost reports & labor reports
- Quality checks to ensure work conforms with the plans and specifications
- Estimate change work & assist in negotiation
- Keep good communication between office staff and field staff
- Obtain vendor quotes for project materials and review scopes of work
- Negotiate final price & terms with vendors
- Write purchase orders and subcontracts
- Coordinate and execute efficient project site deliveries
- Perform safety audits
- Assemble work packs for major labor activities



Outside of your core responsibilities, you'll master our general duties that lead to success and professional growth, these responsibilities are as follows:

- Understand our company vision and apply it in your duties
- Understand the four Building Blocks of project success & how your duties relate
- Understand and comply with all company and project safety requirements
- Attend trade conferences such as Water Environment Federation's Technical Exhibition and Conference (WEFTEC) and World of Concrete
- Attend regular management and training meetings
- Attend scheduling training classes
- Attend Karrass negotiating seminar
- Work with a Project Manager to manage small projects, change orders or sub-projects

Desired Skills and Experience:

- Undergraduate degree required. Degree in engineering, construction management or a related discipline preferred
- 1-3 years working (water/wastewater construction projects preferred)
- You have exceptional customer and client focus
- You demonstrate genuine interest in the construction industry
- You want to live in the Mid-Atlantic region
- Thrive managing multiple priorities in a deadline driven environment
- Work well in a team environment
- You are a leader and communicate effectively with supervisors, peers and others
- Passion to learn and develop professionally

Meet ACE

Over the last 15 years, we have steadily grown and we are consistently ranked a Top 200 Environmental Contractor by Engineering & News Record (ENR). Through continually enhancing our processes and prioritizing a team first approach, we produce the highest quality finished product for our clients. We provide a challenging and rewarding environment through focusing on continuous improvement and investing in the professional development of our employees. We encourage our employees to have a healthy work/life balance, give back to the community and enjoy time with their fellow employees at various company outings. These efforts result in a challenging and rewarding environment preserving and improving our world's most precious resource – water! Learn more at www.buildingtolast.com.